



D A M S T R A

CONNECT + PROTECT YOUR WORLD



TWMS Mobile

How to View Company Documents

PRODUCT: Damstra Workforce Management

VERSION:

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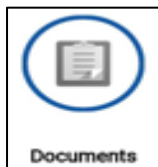
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How to View Company Documents

TWMS Mobile app allows you to view your company's policies, and other documents.

Note: Company may opt to utilise this feature.

1. Login to your employee portal account
2. Click *Documents*



3. Policies and other company documents are displayed



4. Click the document to download the file