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# CPB Transfer Request

**PRODUCT:** Damstra Workforce Management

**VERSION:**

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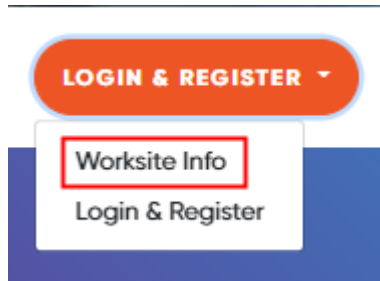
**APPROVED BY:**

## CPB Transfer Request

If your Employee has an existing Damstra profile and will be working at any site under CPB, NEWest Alliance, TAS Water, Spark NEL JV and UGL, you will be required to complete a Site-specific Transfer Request Form.

**Note:** This transaction is free, no new Damstra card will be printed for the employee and no discount will be applied upon booking a new induction.

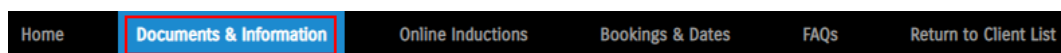
1. Go to [www.damstratechnology.com](http://www.damstratechnology.com) then select **Login & Register > Worksite Info**



2. Click the **Logo** of the Site to load the list of the projects



3. Select the **specific worksite** where your employee will be working at
4. You will be directed to the **microsite**, from the Home page, click the **Documents & Information** next to the Home button



5. Scroll down and look for the **Contractors Employee Transfer Request Form**
6. **Download** the form, fill it out and send it to [service@damstratechnology.com](mailto:service@damstratechnology.com) for processing

This form is to be submitted if you are working for a company on any CPB Site Australia & NZ wide and are transferring to a new company that is working on a CPB Site.

Please email completed form to [service@damstratechnology.com](mailto:service@damstratechnology.com) for processing



Damstra Technology will review the request and will take **24-48 hours** at most to be completed, but often it will be less. The company contact will receive an email advising when this has been completed.

### List of Sites that uses Site-specific Transfer Form

CBGUJV – Cross River Rail	CPB Point Wilson Waterside Infrastructure Remediation
CPB Auckland Airport Project	CPB Port Wakefield To Port Augusta
CPB Australia Pacific LNG	CPB RAAF AIR7000
CPB Broad Ferry Grove TOD	CPB Robe Valley Sustaining
CPB Campbelltown Hospital	CPB South Gippsland Highway
CPB Christchurch Convention & Exhibition Centre	CPB TNR5
CPB Coffs Harbour Precast Facility	CPB Waikeria Prison
CPB Cooroy to Curra	CPB West Gate Bridge Painting
CPB Dubbo Regional Rail Maintenance Facility	CPB Western Highway Duplication
CPB Fleurieu Connections Alliance	CPBDJV Parramatta Connect
CPB Iron Bridge	CPBJH West Gate Tunnel
CPB M6 Stage 1 NSW	CPBLL Western Sydney Airport Bulk Earthworks
CPB M80 Ring Road Upgrade	CPB New Zealand HQ
CPB Melbourne HQ	CPBD Warringah Freeway Upgrade
CPB Metro Sports Facility	CPB Western Sydney Airport - Station Boxes and Tunnelling Works
CPB Monash Freeway Upgrade Stage 2	CPB Port Debottlenecking
CPB Nepean Hospital	Newest Alliance
CPB North East Link Early Works Project	TasWater CDO Program Alliance
CPB Perth HQ	Sedgman
Spark NEL JV	UGL Engineering Pty Ltd