



DAMSTRA

CONNECT + PROTECT YOUR WORLD



EPP for Employees – Health & Safety Sessions

PRODUCT: Workforce Management

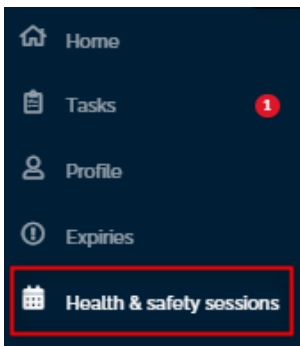
VERSION:

AUTHOR: J-pee De Guzman

APPROVED BY:

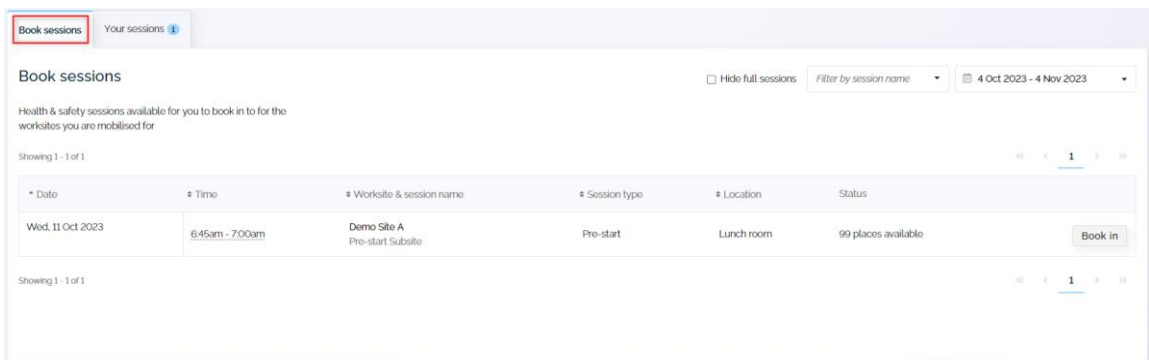
To access this:

1. Click Health & Safety sessions from the menu.



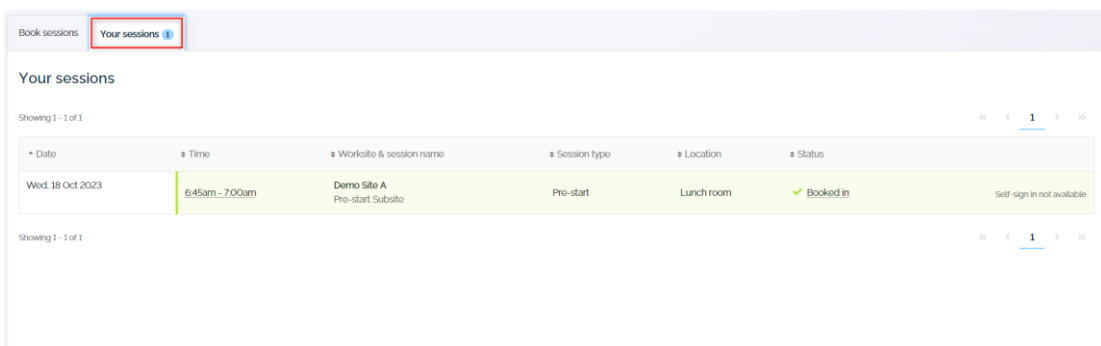
2. There are 2 options under Health & safety sessions.

- **Book Sessions** – these are the sessions available for you to book for the worksite you are mobilised for.



- Date, Time, Worksite/Session Name, Session type, Location and Status of the session will be displayed.
- Click **Book in** button to register yourself into the session selected.
- You can filter the session name and date or even hide the full sessions by toggling the filter options.

- **Your Sessions** – these are the sessions that were assigned/booked to you by your company or worksite. These are the same sessions that appear under your **Tasks** → **Health & Safety Sessions**.



- Some sessions assigned to you will ask you to Sign in and this will require you to enter the **Session Code**.

Enter session code ✕

ⓘ Enter the session code provided to you by the worksite to sign in

Session code

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